

EU General Data Protection Regulation

kron+kgune

institute for health services research

Legal documentation
European General Data Protection
Regulation

1. Personnel management

ADDITIONAL DATA PROTECTION INFORMATION	
Data controller and data protection officer	<p>Kronikgune Institute for Health Service Research</p> <p>Torre del BEC (Bilbao Exhibition Centre) Ronda de Azkue, 1 48902 Barakaldo, SPAIN</p> <p>Telephone: (+34) 944 007 790</p> <p>Data Protection Officer: dpo-dpd@kronikgune.org</p>
Purposes of processing and storage periods	<p>Management of human resources and payroll, for the execution of the employment relationship.</p> <p>The data will be stored during the employment relationship and once completed, they will be kept for determining any liability.</p> <p>The economic data of this processing activity will be stored in accordance with the provisions of Provincial Law 2/2005, of 10 March, General Taxation of the Historical Territory of Biscay.</p>
Legal basis of the processing	<p>Processing is necessary for the execution of a contract to which the data subject is a party (employment contract).</p> <p>Processing is necessary to comply with a legal obligation applicable to the data controller: labour law (Royal Legislative Decree 2/2015, of 23 October, approving the revised text of the Workers' Statute Act, Royal Legislative Decree 8/2015, of 30 October, approving the revised text of the General Social Security Act) and Tax law (Provincial Law 2/2005, of 10 March, General Taxation of the Historical Territory of Biscay).</p>
Addressees	<p>Personal data may be transferred to the Mutual Insurance company, State Public Employment Service (SEPE), Bizkaia Regional Treasury, Courts and Tribunals, Social Security and Financial Entities.</p>
Exercise of rights	<p>The data subjects may exercise their right of access, rectification, and erasure of their data, restriction of and objection to their processing, as well as the right to data portability by sending a written communication to the address of the entity, including a document accrediting their identity or to the email dpo-dpd@kronikgune.org. They also have the right to seek the protection of the Spanish Data Protection Agency.</p>

2. Administrative management

ADDITIONAL DATA PROTECTION INFORMATION	
Data controller and data protection officer	<p>Kronikgune Institute for Health Service Research</p> <p>Torre del BEC (Bilbao Exhibition Centre) Ronda de Azkue, 1 48902 Barakaldo, SPAIN</p> <p>Telephone: (+34) 944 007 790</p> <p>Data Protection Officer: dpo-dpd@kronikgune.org</p>
Purposes of processing and storage periods	<p>Administrative, tax and economic management of the entity.</p> <p>The data will be stored during the employment relationship and once completed, they will be kept for determining any liability.</p> <p>The economic data of this processing activity will be stored in accordance with the provisions of Norma Foral 2/2005, of 10 March, General Taxation of the Historical Territory of Biscay.</p>
Legal basis of the processing	<p>Processing is necessary for the execution of a contract to which the data subject is a party (contracts with suppliers).</p> <p>The processing is necessary in order to comply with a legal obligation applicable to the data controller: (Provincial Law 2/2005, of 10 de March, General Taxation of the Historical Territory of Biscay, Provincial Law 7/1994, of 9 November, on Value Added Tax)</p> <p>Processing is necessary for the satisfaction of legitimate interests pursued by the data controller: keeping a record of regular suppliers and creditors and their contact persons.</p>
Addressees	<p>Personal data may be transferred to Hacienda Foral de Bizkaia, Courts and Tribunals and Financial Entities.</p>
Exercise of rights	<p>The data subjects may exercise their right of access, rectification, and erasure of their data, restriction of and objection to their processing, as well as the right to data portability by sending a written communication to the address of the entity, including a document accrediting their identity or to the email dpo-dpd@kronikgune.org. They also have the right to seek the protection of the Spanish Data Protection Agency.</p>

3. Selection processes

ADDITIONAL DATA PROTECTION INFORMATION	
Data controller and data protection officer	<p>Kronikgune Institute for Health Service Research</p> <p>Torre del BEC (Bilbao Exhibition Centre) Ronda de Azkue, 1 48902 Barakaldo, SPAIN</p> <p>Telephone: (+34) 944 007 790</p> <p>Data Protection Officer: dpo-dpd@kronikgune.org</p>
Purposes of processing and storage periods	<p>Management of the selection processes for candidates to work at the entity</p> <p>The data shall be kept for the duration of the selection process and thereafter for up to one year.</p>
Legal basis of the processing	<p>The data subject consented to the processing of his/her personal data for this purpose.</p>
Addressees	<p>The data will not be transferred to third parties, except for the fulfilment of legal obligations.</p>
Exercise of rights	<p>The data subjects may exercise their right of access, rectification, and erasure of their data, restriction of and objection to their processing, as well as the right to data portability by sending a written communication to the address of the entity, including a document accrediting their identity or to the email dpo-dpd@kronikgune.org. In addition, they may withdraw their consent by the means indicated above. Finally, they also have the right to seek the protection of the Spanish Data Protection Agency.</p>

4. Management of research groups

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Data controller and data protection officer	<p>Kronikgune Institute for Health Service Research</p> <p>Torre del BEC (Bilbao Exhibition Centre) Ronda de Azkue, 1 48902 Barakaldo, SPAIN</p> <p>Telephone: (+34) 944 007 790</p> <p>Data Protection Officer: dpo-dpd@kronikgune.org</p>
Purposes of processing and storage periods	<p>Management and administration of the Kronikgune Research Groups.</p> <p>The data will be kept until objection to their processing or withdrawal of the consent of the data subject.</p>
Legal basis of the processing	<p>The data subject consented to the processing of his/her personal data for this purpose.</p>
Addressees	<p>The data may be provided to the rest of the participants of the Groups</p>
Exercise of rights	<p>The data subjects may exercise their right of access, rectification, and erasure of their data, restriction of and objection to their processing, as well as the right to data portability by sending a written communication to the address of the entity, including a document accrediting their identity or to the email dpo-dpd@kronikgune.org. In addition, they may withdraw their consent by the means indicated above. Finally, they also have the right to seek the protection of the Spanish Data Protection Agency.</p>